



Weare Public Library

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Board of Trustees

Paul Marsh, Chairman
Susan Morin, Treasurer
Robert Pare', Secretary
Phillip Holmes, Alternate

Christine Hague, Director

-- APPROVED MINUTES --

Minutes

Board of Trustees Meeting

Thursday, May 1, 2014

Present: Trustees Chairman Paul Marsh, Trustees Treasurer Susan Morin, Trustees Secretary Robert Pare' and Library Director Chris Hague.

The meeting was called to order at 6:32 pm as per RSA 91-A: 1-a.

Acceptance of Minutes:

The meeting minutes from April 3, 2014 were reviewed and approved. All Trustees are in favor of approval.

Public Session to accept funds:

A public hearing came to order at 6:37 pm, per RSA 202-A 4 c. The hearing was held to accept \$538.02 in funds from income generating equipment, donations and other income (see attached table), to be placed in the appropriate funds. All Trustees were in favor of accepting the funds. The public hearing ended at 6:41 pm.

Director's Report:

The Director's Report for the month of April, 2014 was reviewed. Director Chris Hague presented data of the past month's operations, circulation activity, and staff development. Friends of the library renewed passes for local museums and added the Kearsarge Indian Museum. Director Chris Hague said the lawn around the library was in need of repair due to the damage from winter snow carnival held there. How to repair the damage is being looked in to. An inventory of computers was made available to the Trustees and request for pricing list was included. May 16 is the date for annual spring event co-sponsored with the Historical Society. Ted Benson of Bensonwood Homes will speak on timber framing past and present at 7P.M. in the Town Hall. The Weare library Foundation directors met on April 9 and Director Chris Hague, Paul Marsh represented the Library. They concluded that they would organize a public computer class to be held at Weare School. Asked for direction from the library Trustees on the subject. Director Chris Hague attended the READS Roundtable "Cultivating Tech Savvy Library Staff" on April 4. On April 3 Chris took a Booklist webinar "Making Their Debate: Four First-Time Authors Talk about Terrific New Books." The circulation and programs available at the library was also included and reviewed.

All Trustees were in favor of accepting the report.

Old Business:

Review computer upgrades and the server to increase a higher level of technology to the library and its patrons. Staff evaluations and compensation to be reviewed. The investment portfolio performance.

New Business:

1. Follow up with the Foundation Directors in helping to find a way to improve the relationship between the Town citizens and Library. That would cover the town's citizen's interest in a future library.

2. Director Chris Hague handed out paper work to each Trustee that included what the library had for computers and what is needed to upgrade them and the cost. On the list was some of the vendors and their prices. Then a discussion took place between the Director and Trustees to determine how much money was available and what we could do for upgrades. The money at hand was from a Warrant Article \$3,200.00, and Computer Capital Reserve \$1,798.80 which totaled \$4,998.80 to spend. The most need was for children's computer, Director's computer and Assistant's main computer. The server will not be upgraded at this time due to funds available, cause of the cost of each computer and the install exhausts the monies available. The Trustees agreed upon the most needed replacements be addressed. Chairman Paul Marsh moved to accept, Secretary Robert Pare seconded and Treasure Susan Morin all approved the motion.

3. Director Chris Hague stated that the lawn surrounding the library had received heavy damage from the winter. A volunteer crew from John Stark Regional High School was scheduled to help with the cleanup but was canceled. Loren Clement who does the mowing will be consulted about this.

4. The Trustees will be meeting in a non-public session to discuss pay raises to library staff. Director Chris Hague gave each Trustee access to each staff's review. Then discussed the talents of each staff employee.

Chairman Paul Marsh moved, Secretary Robert Pare seconded to enter into a nonpublic session @8:13p.m. Pursuant to the authority granted in RSA 91-A: II (a) A roll call vote was taken, Chairman Paul Marsh-yes; Secretary Robert Pare-yes; Treasure Susan Morin-yes Passed 3-0-0.

May minutes kept while in non-public session.

Chairman Paul Marsh moved, Secretary Robert Pare seconded to come out of non-public session @8:45p.m. A roll call vote was taken, Chairman Paul Marsh-yes; Treasure Susan Morin-yes; Secretary Robert Pare-yes. Passed 3-0-0.

The Trustees meet with Library Director Chris Hague to discuss the raises of library staff. As a result of the non-public the Trustees will be putting together a statement for the public in next month's report.

5. Director Chris Hague opened a discussion on the monies that are invested in funds and how they were performing. The outcome was that a meeting between Chairman Paul Marsh and Treasure Susan Morin will take place at a later date to go over the portfolios of all the investments and their funds break down.

No further business to discuss, Chairman Paul Marsh moved and Treasure Susan Morin seconded, to adjourn the Trustees meeting. All voted in favor 3-0-0. Meeting adjourned at 9:04p.m.

ATTACHMENT: HEARING TO ACCEPT FUNDS:

WEARE PUBIC LIBRARY
Hearing to Accept Funds
May 1, 2014

SOURCE	DESIGNATION	AMOUNT
NHSL Kids Book Arts Grant	program 7/30/14	\$300.00
Donations	books, supplies	\$18.00
Replace materials	books, supplies	\$72.99
Replace card	books, supplies	\$6.00
Non-Resident cards	books, supplies	\$40.00
Income generating equipment	books, supplies	\$101.03
TOTAL:		\$538.02

Next meeting is first Thursday of June 5, 2014
Respectfully submitted,
Robert Pareø Secretary